

BOARD PLAN ADMINISTRATION

A.C.A. §§ 24-7-301 *et seq.*

The authority and responsibility for the administration, management, and control of the Retirement System, and for the construing and carrying out the provisions of the plan is vested in the Board of Trustees (hereinafter the “Board”). The Board is responsible for the governance of the System. It is accountable for establishing policies and for supervising the implementation of those policies in compliance with all applicable legal mandates.

The function of the Board is to make certain contributions that lead the Retirement System toward the desired performance and ensure that it occurs. The Board’s specific contributions are *unique* to its trusteeship role and *necessary* for appropriate governance and management. Board decisions are to be based on facts and expert opinions.

The Board will approach its task with a style that emphasizes outward vision rather than an internal preoccupation; encouragement of diversity of viewpoints; strategic leadership more than administrative detail; clear distinction of Board and staff roles; future rather than past or present; and proactive rather than reactive.

Consequently, the contributions of the Board shall be:

1. The link between the Retirement System and its members.¹
2. Written governing policies that, at the broadest levels, address:
 - A. **Governance Process:** Specification of how the Board conceives, carries out, and monitors its own task.
 - B. **Board-Staff Relationship:** How authority is delegated and its appropriate use is monitored.
 - C. **Ends:** Retirement system products, impacts, benefits, and outcomes (what good for which needs at what cost).
 - D. **Limitations:** Constraints on executive authority that establish the prudence and ethics boundaries within which executive activity, decisions, and organizational matters shall be carried out.

¹ “Members” as used in the Board policies means plan participants of the Arkansas Teacher Retirement System.

3. The assurance of Executive Director performance against policies in Nos. 2C and 2D above.

Adopted: June 12, 2002

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